



St. Jude India ChildCare Centres

SOP – Medical Assistance for Parents/Staff in our Centres

January 2026

Procedure for families in our centres -

- If a parent reports an illness/medical emergency to a staff member in the centre, the procedure is to refer to a physician/hospital, depending on the ailment.
- A follow-up of the same is taken by the CL/PL to ensure the well-being of the parent.
- If the condition is serious, the same should be escalated to the CPO so that timely intervention can happen.
- The family of the patient should also be alerted at the earliest, in case a parent is hospitalised
- If the family is needy and requires assistance for medical reasons, the approval has to be sought from the CPO for amounts above 10,000/-
- The best option is to refer the parent to the nearest government hospital for cost-free treatment, unless private services are required in case of an emergency.

Doctor Contacted at locations for any type of Medical Emergency			
Sr. n	Location	Hospital Name	Treating Doctor
1	Chennai	Royapettah Government Medical Hospital, Chennai	OPD available doctor
2	Delhi (Noida, D5, D6)	AIIMs, Delhi	Dr. Rachna Seth, Dr. Sameer Bakshi, Dr. Aditya Kumar Gupta
	Delhi (Noida, D5)	Safdarjung, Delhi	Dr. Prashant Prabhakar
3	Jaipur	Narayan Hospital, RUHS	OPD available doctor
4	Guwahati	Kalicharan Das Hospital, Guwahati	Dr. Krishnandu Krori
5	Hyderabad	Christian Fellowship Health Centre, Hyderabad	Dr. Wallace, Dr. Kezia, Dr. Benjamin, Dr. Prabhakar
6	Mumbai - CGC	Dr. Shah Clinic, Cotton green Dr. Mehta's clinic cotton green Dr. Gandbhir's clinic near TMH KEM hospital	Dr. Shah Dr. Manoj Mehta Dr. Gandbhir OPD available doctor
7	M8	Dr. Devan J. Naik Clinic, Parel	Dr. Devan J Naik
8	Kharghar	Cure Clinic, Kharghar	Dr. Arbaaz. R. Patel
9	Mira road	Tanwar Hospital, Mira Road	Dr. M.A. Tanwar
10	Wadala	Sadguru Clinic	Dr.Triloki Nath

11	Muzaffarpur	Medical college OPD of Homi Bhabha Tata Hospital, Muzaffarpur	OPD available doctor
12	Kolkata	Brigadier (Dr) Sudir Modak	Dr. Sudhir Modak
13	Varanasi	Pd. Deen Dayal Upadhyaya Divisional Government Hospital, Pandeypur Varanasi	OPD available doctor
14	Vellore	JPA Hospital, Vellore	Dr. Silambarasan
15	Visakhapatnam	Aganampudi government Hospital, Visakhapatnam	Dr. Shweta and Dr. Vighanesh

Procedure for staff in our centres –

- If a staff member reports an illness/medical emergency in a Centre, the CL/CO will alert the Seniors at the location.
- There is a first aid box at every Centre/location for staff convenience.
- If the condition is serious, the same should be reported to the CPO/HR so that timely intervention can happen.
- The family of the staff should also be alerted at the earliest.
- The HR head can be looped in for medical insurance as needed.